



eBook

Preparing for the Interview

*A Practical Resource for
Beginning and Experienced Teachers*

2021



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Note: This is the first of three eBooks in the “Get Hired Series”

For the sole use of the webinar participant and ebook recipient

Section 1: Introduction

Introduction

The purpose of this *eBook* is to provide assistance to new teachers seeking a position in a school and to help more experienced teachers moving to another school or district to navigate the most common process for staff selection — the dreaded interview!

How this eBook is Organized

This *eBook* includes the following sections:

[Section 2: General Preparation: Confirming Who You are as a Teacher](#)

- Clarifying Your Beliefs about You and the Profession

[Section 3: Specific Preparation: Addressing the Position for which You are Applying](#)

- Doing Your Homework: Before the Interview
- The Three Ps

[Section 4: What to Expect in the Interview and Planning for It](#)

- Types of Interviews (In-Person, Real Time, Recorded Time)
- The Nature of the Questions
- The Standard Questions: Samples and Indicators
- Issues of the Day: The Pandemic and the Inclusive Classroom
- Don't Get Spooked: Understanding What the Interviewers are Doing

[Section 5: Some Helpful Hints in Practising for the Interview Questions](#)

- Index Cards/Phone Cards: Reviewing Possible Questions and Responses
- The Use of a Mirror (Real or Otherwise)
- Simulated Interviews (Bendel Can Help!)

[Section 6: Missteps: What Not to Do](#)

[Section 7: Preparing a Professional Portfolio](#)

[Section 8: Overcoming Your Nerves and Showing Confidence](#)

[Section 9: Concluding Remarks - and Best Wishes](#)

[Appendix A: Checklist - Preparing for an Interview](#)

[Appendix B: Bendel Services Offerings](#)